

## KRAKOW TOWNSHIP

JUNE 14, 2011

The regular monthly meeting of the Board of Trustees of Krakow Township was held on June 14, 2011, at the Krakow Township Hall, 12022 Bolton Road, Posen, Michigan. The meeting was called to order at 7:00 p.m. by Supervisor Kevin C. Przybyla.

Present: Kevin C. Przybyla, Elaine M. Misiak, Roger K. Witherbee,  
Richard Biermacher, Karen S. Romel (7:04 p.m.)

Also Present: 14 Guests

Citizens' Comments – 7:01 p.m. to 7:14 p.m.

Topics: Estimated purchase price of computer & accessories, discussion with Board of Review applicant, disposal of old equipment, township inventory of equipment, and need for a vacuum cleaner for the hall.

Approval of Consent Agenda Items

Moved by Kevin C. Przybyla, supported by Richard Biermacher, to accept the Clerk's report on income, expenses & budget balances for May; approve minutes of May 10, 2011, regular meeting; approve minutes of a special meeting held on May 24, 2011, and approve payment of bills and payroll for June.

Ayes: All

Motion carried.

Treasurer's Report

Treasurer Karen S. Romel reported a closing balance on May 31, 2011, of \$39,819.13. (The financial statement is subject to audit.)

Annual Roll Maintenance Billing

A bill was received from the Presque Isle County Treasurer's office requesting payment for roll maintenance. Krakow Township discontinued annual roll maintenance with the County Equalization Department, and uses Berg Assessing & Consulting for these services. Treasurer Romel will request the Board of Commissioners remove the charges.

Summer Property Tax Levy Resolution

Treasurer Romel filed a Resolution from the Presque Isle County Board of Commissioners imposing the 2011 summer property tax levy pursuant to Public Act 357 of 2004 (5.74 mills).

Clerk's Report

Michigan Department of Environmental Quality

A permit has been issued to Kenneth W. Castonia, 14943 US 23- S, to remove material from the shoreline and discharge stone within a designated area and depth on Grand Lake.

Apportionment Committee Report

The Presque Isle County Apportionment Committee met and established new commissioner districts using the 2010 census figures. The change will take effect on January 1, 2013. Krakow is in District #5; comprised of the townships of Krakow, Pulawski, and Presque Isle.

FOIA Request

A request from Presque Isle Township has been reviewed and completed. Re: Signs

Accident Fund – Workers' Compensation Policy

The township has been notified that there will be no change in premium following their annual audit.

KRAKOW TOWNSHIP

JUNE 14, 2011

PAGE 2

Supervisor's Correspondence/Comments

Presque Isle County Road Commission

Supervisor Przybyla received two road project estimates:

- 1) Kuffel Road – 1.06 miles  
Long Lake Highway to Blemke Road/Clinton Lake Highway intersection:  
Cost \$100,000; Township's Share would be \$75,000 (75%)
  
- 2) Clinton Lake Highway to Green Road – 1 mile  
Cost \$100,000; Township's Share would be \$75,000.00 (75%)

Following a review of the 2011/2012 budget, the following motion was made:

Moved by Richard Biermacher, supported by Roger K. Witherbee, to increase the 2011/2012 revenue sharing line item by \$14,880.00 to \$41,380.00, and increase the 2011/2012 expenditure line for roads by \$25,000.00 to \$77,000.00; thereby decreasing the estimated ending balance for March 31, 2012, from \$33,690.98 to \$23,570.98. Motion passed by the following roll call vote:

Ayes: Roger K. Witherbee, Richard Biermacher,  
Elaine M. Misiak, Kevin C. Przybyla, Karen S. Romel  
Nays: None

Moved by Richard Biermacher, supported by Roger K. Witherbee, to sign a contract with the Presque Isle County Road Commission to complete one of the proposed projects, based on the recommendation of Road Commission Superintendent/Manager Jerry Smigelski, for \$75,000 to be paid over three (3) years with the first payment due in 2012.

Ayes: All

Motion carried.

Board of Review – Supervisor Przybyla

Reports and summaries from the 2011 Board of Review prepared by the township assessing office were filed with the township clerk and supervisor.

Zoning Administrator – Dennis Fauver

Mr. Fauver filed his report for May 10 to June 14, 2011. Mr. Fauver has processed four applications and several phone inquiries. Communication from James Zakshesky, Presque Isle County Zoning Administrator, in regard to the Sharon Carson Trust property, US-23 S, concerning on-site construction, is still open.

Board of Review

Moved by Richard Biermacher, supported by Roger K. Witherbee, to accept the resignation George Kuckenbaker from the Board of Review effective immediately.

Ayes: All

Motion carried.

Moved by Roger K. Witherbee, supported by Richard Biermacher, to appoint Robert E. Kosior, as a full-time member of the Board of Review for a term ending December 31, 2012.

Ayes: All

Motion carried.

KRAKOW TOWNSHIP

JUNE 14, 2011

PAGE 3

Posen Area Fire Authority

Board received copies of the minutes of April 6 and May 4, 2011. Elaine Misiak attended the meeting held on June 1, 2011. Authority will increase their bond insurance from the current amount of \$25,000 to \$100,000. The Authority will cover fees for First Responders and EMTs to obtain required certification credits. A one-year rental/operating agreement with the Village of Posen has been signed, effective to December 31, 2011. A complete copy of the minutes is posted on the township's web site.

Rogers City Ambulance Authority

Mr. Biermacher filed the minutes of April 26, 2011. A complete copy of the minutes is posted on the township's web site.

Zoning Board of Appeals

No report filed.

Transfer Station Report (Freddie Barrett)

Mr. Barrett filed his report for the month of May. The loss to date is \$373.52.

Liquor Inspector

Mr. Freddie Barrett filed his quarterly liquor inspector reports.

Planning Commission (Roger K. Witherbee)

The next meeting of the Planning Commission is scheduled for June 23, 2011, at 7:00 p.m. Discussion held on the Planning Commission developing an ordinance for mobile home parks. A statement was added to the Krakow Township Zoning Ordinance to clarify that the reprint approved on January 11, 2011, contains all approved revisions to January 11, 2011.

Ordinance Workshop

Moved by Kevin C. Przybyla, supported by Roger K. Witherbee, to approve the attendance of Zoning Administrator Dennis Fauver at an ordinance workshop sponsored by the Michigan Township Association, to be held in Gaylord on July 12, 2011, at a cost of \$95.00 plus mileage.

Ayes: All

Motion carried.

Old Business

Hall Renovations – Kevin Przybyla

Recommendations: General Contractor to remove existing paneling, add six outlets, add 4 inches of fiberglass insulation, remove existing ceiling tile, add ceiling insulation, replace paneling with drywall, replace ceiling tile with drywall, and install new ceiling lighting. Discussion held on baseboard electric heat (Richard Biermacher to check into specifics and report back to Supervisor Przybyla). The carpet needs to be replaced. No action taken on requesting bids.

Township of Excellence

Project chairperson Karen S. Romel requested all materials relative to the project be forwarded to her for processing.

KRAKOW TOWNSHIP  
JUNE 14, 2011  
PAGE 4

Citizens' Advisory Committee/5.75 Acre Parcel

In July of 2006 the township purchased a vacant parcel of land located at Grand Pointe Road and Outer Drive. The township would like to establish boundary lines and develop plans for the property. Moved by Richard Biermacher, supported by Roger K. Witherbee, to obtain estimates for a survey of the property.

Ayes: All

Motion carried.

NEW BUSINESS

Presque Isle County Quarterly Picnic/Meeting

The next quarterly meeting is scheduled to be held in Krakow Township on July 5, 2011. This meeting is the annual picnic meeting. The township will provide meat and beverages. The picnic/meeting will be held at the Gilchrist-Fletcher pavilion on 638 Highway. Clerk Misiak will order a portable toilet from Hall's Serv-All.

Vacuum Cleaner

Moved by Elaine M. Misiak, supported by Roger K. Witherbee, to approve the purchase of a vacuum cleaner by custodian Helen Rygwelski at a cost not to exceed \$75.

Ayes: All

Motion carried

Public Comments

Grand Lake Sportsmen's Club

Representative Dennis Fauver informed the board that the group is planning on making improvements to the outhouse at the Gilchrist-Fletcher Park. Any financial help would be appreciated. Supervisor Przybyla will seek an opinion from our attorney. Can the township legally donate for the project from township funds?

Moved by Roger K. Witherbee, supported by Richard Biermacher, to adjourn the meeting.

Ayes: All

Motion carried.

Meeting adjourned at 8:32 p.m.

Respectfully submitted,

Elaine M. Misiak, Clerk  
TOWNSHIP OF KRAKOW

Minutes Approved: July 12, 2011