

KRAKOW TOWNSHIP

SEPTEMBER 13, 2011

The regular monthly meeting of the Board of Trustees of Krakow Township was held on September 13, 2011, at the Krakow Township Hall, 12022 Bolton Road, Posen, Michigan. The meeting was called to order at 7:00 p.m. by Supervisor Kevin C. Przybyla.

PLEDGE OF ALLEGIANCE

Members Present: Kevin C. Przybyla, Elaine M. Misiak, Roger K. Witherbee,
Karen S. Romel, Richard Biermacher

Members Absent: None

Also Present: 20 Guests

Citizens' Comments (7:01 p.m. to 7:02 p.m.)

Topics: Hall Renovation Bids and Rogers City Ambulance Board/Insurance

Approval of Consent Agenda Items

Moved by Roger K. Witherbee, supported by Richard Biermacher, to

- 1) Accept the treasurer's report with a closing balance on August 31, 2011, of \$46,367.66. (The financial report is subject to audit.)
- 2) Accept the clerk's report of income, expenses & budget balances for August, minutes of the regular monthly meeting held on August 9, 2011, and payment of bills and payroll for September as presented.

Ayes: All

Motion carried.

Clerk's Report

Election News

On November 8, 2011, an election will be held for voters in the Posen Consolidated School District No. 9 to elect two (2) members to the Board of Education. The township has received its laptop computer for the electronic poll book. If the county is prepared to use for the November election, the township will use the laptop. The November township meeting will be rescheduled since the building will be used for the election.

Compiled Financial Statements

Financial statements and supplemental information for the year ended March 31, 2011, prepared by Johnson & Schulze, were accepted by the board. The report will be posted on the township website.

Citizen's Guide to Local Finances

Supervisor Przybyla has received confirmation that Krakow Township is not required to comply with Governor Snyder's mandate to provide a Citizen's Guide to local finances and performance. The same response was given by the township auditor.

Supervisor's Correspondence

Department of Environmental Quality

Wetland Identification Review/Determination for Doug Huizenga, 16056 Shubert Highway, has been filed with Presque Isle County, Krakow Township, and the Gaylord Field Office.

Zoning Administrator – Dennis Fauver

Mr. Fauver filed his report to September 13, 2011. Mr. Fauver reviewed his meeting (August 25, 2011) with Linda Taylor, Zoning Administrator for Presque Isle Township, in regard to the “non-conforming” sign located at E 638 Highway and Highland Pines Road. He requested that a zoning application be filed on or before September 25, 2011, with a plan to move sign to the location discussed.

Mr. Fauver met with Richard Bannasch (September 7, 2011) to discuss moving the “non-conforming” sign located at E 638 Highway and Grand Pointe Road. Mr. Bannasch informed Mr. Fauver that the sign will be moved on or before November 1, 2011.

In addition, Mr. Fauver processed four applications and responded to inquiries received on decks, sheds, and a communication tower off Long Lake Highway.

Sharon & Arthur Carson, 12008 US-23 S, have obtained their permit to construct two prefabricated cabins.

Assessor’s Office

Mr. Berg sent an e-mail to make the board aware of *possible* impact to township tax revenue and operating revenue since the legislature is discussing the repealing of the personal property tax.

Posen Area Fire Department Authority

Clerk Misiak filed minutes of August 3, 2011. Minutes will be posted on the township website. At the September 7th meeting, the Authority set the 2011 Tax Rate Request at one (1) mill and approved a line item budget adjustment for mileage. Discussion items included the loss of two firemen, clarification by Allied on personal injury coverage, filing of an application to FEMA for turnout gear, and receipt of 11 new pagers and two new mobile radios through a Region 7, Presque Isle County FEMA grant.

Rogers City Ambulance Authority

Trustee Biermacher reported the following insurance issues were discussed at the last meeting of the Ambulance Authority:

- 1) Driver is covered by liability insurance provided by his employer, Allied (not the Ambulance Board).
- 2) If the driver was at fault would the Ambulance Board be liable?
Yes and No...answer depends on the extent of the fault and whether any condition was known beforehand by the Ambulance Board and he was still allowed to drive.
- 3) Driver’s workmen compensation claims would be covered by Allied.

The Rogers City Ambulance Authority will continue coverage with Lappan Insurance Agency.

Transfer Station Report (Freddie Barrett)

Mr. Barrett filed his report for the month of August. The profit to date is \$901.74.

Discussion was held on the number of remaining tickets and current contract for the removal of refuse by Republic Services.

Liquor Inspector

Mr. Freddie Barrett filed two (2) quarterly liquor inspector reports.

Planning Commission – Roger K. Witherbee

Next meeting of the Planning Commission will be held on September 22, 2011,
At 7:00 p.m.

Old Business

Hall Renovation Project Bids

Supervisor Przybyla presented a report on issues with the building that were discovered when checking the building for bid specifications. The ad requested the following construction work with the Township reserving the right to accept or reject any or all bid proposals:

1. Remove existing interior paneling, ceiling tiles, and floor coverings.
2. Add insulation to walls and ceiling.
3. Install, finish, and paint new drywall.
4. Install new ceiling lighting and additional electrical outlets and lighted exit sign.
5. Install new floor covering.
6. Construct storage cabinets.
7. Construct a handicap voting space.
8. Remove existing furnace and install a new furnace.

7:32 p.m. – Supervisor Przybyla called for a recess to allow him and Treasurer Romel to make copies of sealed bids for the board's consideration.

7:48 p.m. – Supervisor Przybyla and Treasurer Romel presented copies of the bids for the board's consideration.

Bids were received, reviewed, and recorded as follows:

Krey's Construction, Inc.	\$13,375.00
Great Lakes Masonry, Inc.	\$25,450.00
Patrick Skiba	\$37,900.00
Tessmer Contracting	\$25,753.00
Mark L. Skiba	\$22,014.00

The contractors also submitted a quote on additional construction work for the back room of the hall:

Krey's Construction, Inc.	\$6,265.00
Great Lakes Masonry, Inc.	\$5,510.00
Patrick Skiba	\$6,900.00
Tessmer Contracting	\$6,185.00
Mark L. Skiba	\$5,875.00

Board compared bids to published specifications. It was noted that three contractors did not submit a bid including a new furnace as requested in the specifications. Discussion held on the current building fund reserve (\$15,000.00) in relation to the bids. It was suggested that the furnace be a separate item for bids.

Moved by Roger K. Witherbee, supported by Richard Biermacher, to reject the bids and resubmit with an itemized list of what our exact expectations are for only those bidders who met the requirements and submitted in a timely manner.

Ayes: All

Motion carried.

Special Meeting

A work session was scheduled for Wednesday, September 21, 2011, at 9:00 a.m. to draw up criteria for the hall renovation project and conduct any other business that comes before the board if all members are in attendance. Notice will be posted at the township hall and on the township web site.

Township of Excellence – Karen S. Romel

The application is a work in progress.

Citizens' Advisory Committee/5.75 Acre Parcel

Our current committee member is James Westergard. Additional Committee Members: Roger K. Witherbee, Carolyn Barrett, Barbara Bauman, and Karen Romel.

NEW BUSINESS

North Eastern State Trail (Alpena to Cheboygan)

A mid-construction celebration picnic will be held on Friday, September 16, 2011, starting at noon at the Hawks Community Park.

Presque Isle County Township Officers Meeting

The quarterly meeting will be held on October 4, 2011, at 7 o'clock p.m. in Metz.

Survey – 5.75 Acre Parcel

Mr. Biermacher has a legal description of the property and will have a quote available before the next meeting.

Information Item – Richard Biermacher

In regard to the Walt Hempel inquiry regarding ice damage to his property, it was noted that there is an identification of elevation marker attached to the dam on E 638 Highway to show the water level.

Moved by Roger K. Witherbee, supported by Elaine M. Misiak, to adjourn the meeting.

Ayes: All

Motion carried.

Meeting adjourned at 8:51 p.m.

Respectfully submitted,

Elaine M. Misiak, Clerk
TOWNSHIP OF KRAKOW

Minutes Approved: October 11, 2011