

**POSEN AREA FIRE DEPARTMENT AUTHORITY MEETING MINUTES  
JULY 6, 2011**

THE REGULAR MONTHLY MEETING OF THE POSEN AREA FIRE AUTHORITY WAS HELD ON JULY 6, 2011 AT 7:00 P.M.

ATTENDING: JIM ZAKSHESKY, TOM HEIN, MARIE WOZNIAK, ELAINE MISIAK, LAURA IDALSKI AND RAYMOND WOZNIAK (CHIEF).

GUESTS: MIKE SMITH, MARIAN SMITH, TERRY BUCZKOWSKI, JOHN ATAMAN, KRISTY SCHULZE AND DUANE BUDNIK.

MINUTES OF THE LAST MEETING WERE APPROVED AS READ.

TREASURER'S REPORT: STANDS AS READ.

BILLS PENDING: A MOTION WAS MADE BY MARIE WOZNIAK, SECONDED BY TOM HEIN TO PAY THE BILLS PENDING. AYES ALL, NAYES 0.

**OLD BUSINESS**

**PUBLIC COMMENT:** NO COMMENT

**AUDIT:** KRISTY FROM JOHNSON & SCHULZE PC, WAS IN ATTENDANCE AT THE MONTHLY MEETING. SHE PRESENTED THE AUDIT RESULTS FROM 2010-11. SHE REVIEWED AND ANSWERED ANY QUESTIONS OR CONCERNS THE BOARD HAD. THE AUDIT WENT WELL WITH NOTHING FOUND OUT OF THE ORDINARY. TOM HEIN MADE A MOTION TO ACCEPT THE AUDIT AS PRESENTED, SECONDED BY MARIE WOZNIAK, AYES ALL, NAYES 0.

**INSURANCE:** THE BOARD DISCUSSED THE BOND INSURANCE. DONNA TUCKER LEFT A MESSAGE FOR JIM THAT WE CAN PURCHASE \$100,000 WORTH OF COVERAGE FOR \$204.00. JIM WILL CHECK WITH DONNA TO BE SURE OF THE COST. THIS COVERAGE IS CALLED PUBLIC EMPLOYEE DISHONESTY COVERAGE. IT COVERS ALL EMPLOYEES, NOT JUST THE TREASURER. THE PREMIUM OF \$125.00 FOR THE FIDELITY BOND INSURANCE HAS BEEN PAID TO WOZNIAK INSURANCE. THIS INSURANCE IS FOR THE TREASURER ONLY AND IS WORTH \$25,000 OF COVERAGE.

IF THE AMOUNT OF \$204 IS THE CORRECT AMOUNT TO PURCHASE THE PUBLIC EMPLOYEE DISHONESTY COVERAGE, THE BOARD HAS AGREED TO PURCHASE THIS INSURANCE COVERAGE.

**1<sup>ST</sup> RESPONDERS:** JIM Z. HAS DISCUSSED WITH DONNA COUTURE AT WOZNIAK INSURANCE REGARDING WORKCOMP INSURANCE FOR THE FIRST

RESPONDERS. DONNA STATES THAT CURRENTLY THE 1<sup>ST</sup> RESPONDERS ARE NOT COVERED UNDER ANY WORKCOMP POLICY. DONNA STATES THAT ALL 1<sup>ST</sup> RESPONDERS NEED TO BE EMPLOYEES OF THE POSEN AREA FIRE DEPARTMENT AUTHORITY AND WILL BE COVERED UNDER THE FIRE DEPARTMENT WORK COMP POLICY. CURRENTLY, THERE IS ONLY ONE POSEN 1<sup>ST</sup> RESPONDER THAT IS NOT CURRENTLY A FIRE DEPARTMENT MEMBER. THIS MEMBER WILL NEED TO BECOME AN EMPLOYEE OF THE FIRE DEPARTMENT.

THE BOARD WILL NOW GOVERN ALL ACTIONS FOR THE POSEN 1<sup>ST</sup> RESPONDERS. THE BOARD ASKED THAT THEY CANCEL ALL ID NUMBERS ASSOCIATED WITH THE POSEN 1<sup>ST</sup> RESPONDERS. \$150 WAS GIVEN TO DUANE BUDNIK TO USE AS THE PETTY CASH FUND FOR THE 1<sup>ST</sup> RESPONDERS. THE BOARD TOLD THE 1<sup>ST</sup> RESPONDERS THAT THEY CAN STILL FUND RAISE BUT WOULD NEED TO CREATE A CLUB.

**WORKMANS COMP:** JIM Z. SPOKE WITH DONNA COUTURE AT WOZNIAK INSURANCE. JIM EXPLAINED THE SITUATION WITH MIKE SMITH AND HIS HEALTH CONDITION. DONNA ADVISES THE BOARD THAT MIKE SHOULD NOT ATTEND ANY FIRE CALLS OR REMAIN ON THE FIRE DEPARTMENT ROSTER. HE SHOULD NOT RECEIVE ANY MONETARY REIMBURSEMENT. THE BOARD HAS AGREED TO ALLOW HIM TO PROVIDE REFRESHMENTS TO THE FIREMEN AS THEY ATTEND A FIRE CALL. MIKE WAS IN ATTENDANCE AT THIS MEETING AND UNDERSTANDS THIS.

### **NEW BUSINESS**

NEXT MEETING WILL BE ON WEDNESDAY, AUGUST 3, 2011 AT 7:00 P.M.

**VILLAGE:** THE VILLAGE HAS DROPPED THE IDEA OF SELLING THE FIRE HALL. WE WILL CONTINUE TO RENT THE BUILDING.

**OFFICER'S REPORT:** TERRY B. STATES THAT HE WAS NOTIFIED BY NORM SMITH FROM PRESQUE ISLE COUNTY THAT OUR DEPARTMENT WILL RECEIVE 7 NEW PAGERS. HE IS WORKING ON REPLACING THE RADIOS IN THE GRASS RIG AND RED 1.

**FESTIVAL:** THE FIRE DEPARTMENT WOULD LIKE TO SIT DOWN WITH STAFF FROM ALLIED AMBULANCE AND THE PRESQUE ISLE SHERIFF DEPARTMENT AND BEGIN TO CREATE A FESTIVAL PRE-PLAN.

**GRANTS:** TERRY B. AND NYLE W. WILL BEGIN WORKING ON THE NEXT FEMA GRANT AS SOON AS THE NEXT ROUND STARTS.

TERRY B. HAS RECEIVED THE CLOSE OUT AGREEMENT ON THE AIR  
PACK/COMPRESSOR GRANT.

DUANE B. RECEIVED WORD FROM PRESQUE ISLE ELECTRIC THAT THE  
DEPARTMENT WAS AWARDED A \$500 GRANT FOR ACCIDENT/SAFETY  
EQUIPMENT. HE WILL ALSO TRY FOR ADDITIONAL GRANT MONEY THROUGH  
THE NORTHEAST MI COMMUNITY FOUNDATION.

**PROPERTY:** THERE IS PROPERTY FOR SALE NEXT TO JASON'S QUICK STOP  
IN POSEN. JIM Z. WILL CHECK TO SEE WHAT THE COST IS.

A MOTION WAS MADE BY TOM HEIN TO ADJOURN THE MEETING. SECONDED  
BY ELAIN M. AYES ALL, NAYES 0. MEETING ADJOURNED AT 8:10 P.M.

Approved: August 3, 2011