

KRAKOW TOWNSHIP

JUNE 11, 2013

A regular monthly meeting of the Board of Trustees of Krakow Township was held on June 11, 2013, at the Krakow Township Hall, 12022 Bolton Road, Posen, Michigan. The meeting was called to order at 7:00 p.m. by Supervisor Michael Grohowski.

PLEDGE OF ALLEGIANCE

Roll Call

Members Present: Michael Grohowski, Elaine M. Misiak, Diane Mucciante,
Roger K. Witherbee, Michael T. Smith

Members Absent: None

Also Present: 12 Guests

Citizens' Comments

Topic: First Responders House Numbers

Supervisor Michael Grohowski: Additions to Agenda
Presque Isle County Road Commission Road Proposal
Application for Board of Review

Approval of Consent Agenda Items

Moved by Roger K. Witherbee, supported by Michael T. Smith, to approve the following consent agenda items:

- Treasurer's Financial Report – \$57,052.90
- Income, Expenses, Payables, and Budget Balances for May
- Approve Minutes of May 14, 2013
- Approve Minutes of Special Meeting held on May 22, 2013
- Approve Payment of June bills with Weinkauf Plumbing & Heating to be paid after mechanical inspection is completed.

Ayes: All

Motion carried.

Treasurer's Report – Diane Mucciante

Treasurer Mucciante requested board approval to mail a letter to former treasurer Karen S. Romel requesting clarification of issues related to equipment and account balances. There is a question regarding a \$272.00 deposit of transfer station revenue. This amount, if duplicated, will reduce the amount of revenue for the transfer station in June. Moved by Roger K. Witherbee, supported by Michael T. Smith, to approve having treasurer Diane Mucciante mail a letter to former treasurer Karen S. Romel requesting clarification on all items. (See discussion item 2)

Ayes: All

Motion carried.

Moved by Roger K. Witherbee, supported by Michael T. Smith, to withhold the final check for Karen S. Romel, until discrepancies are addressed and clarification received on all issues identified in the letter are met to the satisfaction of Treasurer Mucciante.

Ayes: All

Motion carried.

KRAKOW TOWNSHIP
JUNE 11, 2013
PAGE 2

Treasurer's Report (continued)

Discussion Items:

1. Outstanding tax checks. A letter will be mailed to each of the taxpayers giving them the option to respond by the 21st of June.
2. A number of updates are needed to bring the computer into working order and allow for backup. Board approved amending the letter to Karen S. Romel to include a response date of June 17, 2013. Supervisor Grohowski will contact the township attorney for advice, if required.
3. Highly confidential information is in the computer that needs to be removed.
4. Diane is working on finding and organizing the treasurer records including all entries for May, 2013.
5. Quicken Program – Program is unable to generate the reports because no information can be found. Diane will recreate the reports, if necessary.
6. Pontem – Signature of treasurer is included in the software. Moved by Michael T. Smith, supported by Roger K. Witherbee, to allow payment to Pontem of \$100.00 to include the signature of Treasurer Diane Mucciante in the software.
Ayes: All
Motion carried.
7. Assessor - Diane has met with Allan Berg to make the necessary address changes for July, and established a procedure to keep all address changes current and up-to-date. Tax bills have been audited. Taxpayers will be able to pay their taxes at the township hall on Friday, August 9, or Monday, September 16.
8. Items for newsletter should be submitted by June 17th.

Treasurer Diane Mucciante has appointed Arthur Mucciante as deputy treasurer.

Clerk's Report – Elaine M. Misiak

Detroit Free Press – FOIA Request

Clerk Misiak has responded to a request by the Detroit Free Press to receive information on the office of township supervisor.

Supervisor's Report – Michael Grohowski

Well Project

Pure Water Well, Inc. made a service call to install a new check valve, clean the casing, and check the water flow. With the amount of water pressure and a good recovery of water, drilling a new well was not recommended. Clerk Misiak will have the water tested through the District Health Department.

KRAKOW TOWNSHIP
JUNE 11, 2013
PAGE 3

Furnace & Water Heater

The new furnace, water heater, and return air box have been installed by Weinkauf Plumbing & Heating. K & K Electric completed the electrical work.

Storage Room

David Zolnierok started the storage room this morning.

Parking Lot -638 Highway/US 23 S Junction

Supervisor Grohowski discussed having a parking lot at the 638 Highway/US-23 junction with Jerry Smigelski, superintendent of the Presque Isle County Road Commission. A review with the County Assessor's office indicates that only a right-of-way is owned by the county/MDOT. No further action taken.

Zoning Administrator – Matthew Bedard

Mr. Bedard filed his report through June 11, 2013. He has approved one permit for the installation of a wood furnace at 10471 Long Lake Highway. A site plan has been submitted for review for the placement of a garage at 6760 Black Bass Bay Road.

Mr. Bedard would like to get a copy of the township letterhead to accompany official correspondence. Moved by Roger K. Witherbee, supported by Michael Smith, to allow Matthew to create a letterhead and share it with the board for adoption.

Ayes: All

Motion carried.

It is the recommendation of the board that the township zoning administrator inspect/review existing property lots for potential buyers only after they have applied for a zoning application. It is permissible for the zoning administrator to review general information contained in the township zoning ordinance.

Board of Review

Moved by Elaine M. Misiak, supported by Diane Mucciante, to appoint LeRoy Flanner, Jr. as a full-time member of the Board of Review.

Ayes: All

Motion carried.

Moved by Roger K. Witherbee, supported by Michael T. Smith, to accept the resignation of Diane Mucciante from the Board of Review, effective June 1, 2013.

Ayes: All

Motion carried.

Planning Commission - Roger K. Witherbee

On June 27, 2013, at 7:00 p.m., a public meeting will be held for the residents of the township to hear survey results and add comments before the Master Plan is completed. An invitation has been extended through an article in The Alpena News and a flyer is available for distribution.

KRAKOW TOWNSHIP
 JUNE 11, 2013
 PAGE 4

Posen Area Fire Department Authority – Michael T. Smith

Board received a copy of the minutes of May 1, 2013. Trustee Smith informed the board that the third door will be installed in the new building this week. The project includes the door, concrete, door openers, and remotes. Mike was able to obtain some free office furniture from the City of Alpena, a leak in the ceiling has been fixed, and the Authority is the process of applying for a DNR grant for new turnout gear to meet NFPA standards. The DNR has donated a military generator to the Authority. The Authority is working on installing a water line to the building instead of putting in an expensive holding tank.

Rogers City Ambulance Authority – Michael Grohowski

The next meeting is on June 12. Supervisor Grohowski received a copy of the ambulance lease agreements for filing.

Transfer Station Report - Freddie Barrett

The transfer station recorded a yearly loss of \$917.11 for the month of May. Mr. Barrett expressed his concern with all the lights being left on by an unknown person one day last week.

Sign

Supervisor Grohowski has posted a “tow away” sign at the transfer station from Hirzel Sign Shop. The cost was \$35.00.

Safety Post

Supervisor Grohowski (Great Lakes Masonry) has installed a safety post at the transfer station to protect the propane tank. The cost was \$342.00.

Zoning Board of Appeals – Michael T. Smith

Trustee Smith reported an vacancy to fill on the Board of Appeals due to the death of alternate member James Westergard..

Liquor Inspector

Mr. Barrett has filed his forms for the quarter ended June 2013.

Unfinished Business

Safe Deposit Box

Moved by Roger K. Witherbee, supported by Elaine M. Misiak, that Supervisor Michael Grohowski and Treasurer Diane Mucciante be authorized to have access to the township safe deposit box #13.

Ayes: All

Motion carried.

Staples

Moved by Michael T. Smith, supported by Elaine M. Misiak, that Treasurer Diane Mucciante will handle the Staples account for Krakow Township with a \$500.00 credit limit.

Ayes: All

Motion carried

KRAKOW TOWNSHIP
JUNE 11, 2013
PAGE 5

NEW BUSINESS

Tables for Hall

The new arrangement of the old tables was acceptable to the board.

Michigan Township Association – Principles of Governance

Moved by Elaine M. Misiak, supported by Roger K. Witherbee, to accept and sign the principles of governance proposed by the Michigan Townships Association.

Ayes: All

Motion carried.

Roads

Supervisor Grohowski presented a proposed agreement to resurface .90 mile of Clinton Lake Highway (from Kuffel Road to Green Road). The cost to the township (75%) would not exceed \$60,000.00. The Road Commission would agree to a multi-year contract. Tabled.

Quarterly Township/Picnic Meeting

The quarterly picnic/meeting of the Presque Isle County Township Officers Association will be held on Tuesday, July 2, starting at 6:00 p.m. at the Rogers Township hall.

Public Comment

None.

Adjourn

Moved by Roger K. Witherbee, supported by Michael T. Smith, to adjourn the meeting.

Ayes: All

Motion carried.

Meeting adjourned at 8:24 p.m.

Respectfully submitted,

Elaine M. Misiak, Clerk
TOWNSHIP OF KRAKOW

Minutes Approved: July 9, 2013