

KRAKOW TOWNSHIP

JULY 9, 2013

A regular monthly meeting of the Board of Trustees of Krakow Township was held on July 9, 2013, at the Krakow Township Hall, 12022 Bolton Road, Posen, Michigan. The meeting was called to order at 7:00 p.m. by Supervisor Michael Grohowski.

PLEDGE OF ALLEGIANCE

Roll Call

Members Present: Michael Grohowski, Elaine M. Misiak, Diane Mucciante,
Roger K. Witherbee, Michael T. Smith

Members Absent: None

Guest: Jerry Smigelski, Superintendent/Manager, Presque Isle County Road Commission

Also Present: 9 Guests

Citizens' Comments

Topic: Veterans' Appreciation Day – August 17

Approval of Consent Agenda Items

Moved by Roger K. Witherbee, supported by Michael T. Smith, to approve the following consent agenda items:

Treasurer's Financial Report – \$62,703.87

Income, Expenses, Payables, and Budget Balances for June

Approve Minutes of June 11, 2013

Ayes: All

Motion carried.

Moved by Roger K. Witherbee, supported by Diane Mucciante, to approve a line item transfer of \$1,000.00 from the contingency fund to the building fund.

Ayes: All

Motion carried.

Moved by Diane Mucciante, supported by Michael T. Smith, to approve payment of payroll and vouchers for July as presented following the line item transfer.

Ayes: All

Motion carried.

Treasurer's Report – Diane MuccianteForeclosed Property – 6833 Outer Drive

Moved by Roger K. Witherbee, supported by Michael T. Smith, to waive our *first right of refusal* to a parcel foreclosed to the Presque Isle County Treasurer on April 1, 2013.

Ayes: All

Motion carried.

Computer Repairs

Moved by Roger K. Witherbee, supported by Michael T. Smith, to approve the payment of \$85.00 to Computer Ease for labor on the treasurer's computer.

Ayes: All

Motion carried.

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Treasurer's Report (continued)

Equipment Update

It was necessary for Treasurer Mucciante to purchase an external hard drive (August billing). Treasurer Mucciante will require a bar code scanner for the December tax bills.

Letter – Karen S. Romel

Former treasurer Karen S. Romel has fulfilled all requirements requested by the township board in regard to the transfer of duties/equipment.

Clerk's Report – Elaine M. Misiak

Department of Environmental Quality – Filling of Regulated Wetlands

The Department of Environmental Quality has issued a violation notice/order to restore to Howard Welsh for filling in wetland on Fox Road property, off Long Lake Highway.

Supervisor's Report – Michael Grohowski

Roads Project

Supervisor Grohowski has discussed payment for the proposed Clinton Lake Highway road project with Superintendent/Manager Jerry Smigelski of the Presque Isle County Road Commission. The road commission is willing to accept payment over the period of two or three years.

Table Project

Supervisor Grohowski presented information on remodeling the hall tables at an estimated cost of \$400 to \$500. Tabled.

Board approved discarding the old bulletin boards.

Document Room

The document storage room has been completed. Supervisor Grohowski will contact the Lappan Agency to get information on filing a grant application for reimbursement from The Par Plan.

Township Property

Supervisor Grohowski is asking for an inventory of township equipment by official. Clerk Misiak presented an equipment assets detailed report which can be used as a guide.

7:40 p.m. – Jerry Smigelski, Presque Isle County Road Commission

Clinton Lake Highway Project

Mr. Smigelski informed the board that the Clinton Lake Highway project would extend blacktop 60 to 80 feet in either direction of the intersection on Green Road. If an agreement is reached on the contract tonight, the project would be completed by September 2013. With joint projects open to bids, there is the possibility of a reduction in the cost of the project.

The Presque Isle County Road Commission has filed its 2012 Act 51 report with the township.

Mr. Smigelski left the meeting.

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Zoning Administrator – Matthew Bedard

Mr. Bedard filed his report through July 9, 2013. A permit has been issued for 15075 US-23 S to approve an expansion project. Mr. Bedard will present a final letterhead draft at the August meeting. Zoning administrator's activities included phone calls, blight checks, and review of proposed additions/improvements.

Board of Review

Summer Board of Review – Errors & Omissions

The summer board of review will be held on Monday, July 15, at 2:30 p.m.

Board of Review Vacancy

Moved by Michael T. Smith, supported by Elaine M. Misiak, to appoint Nancy Schellie as a member of the Board of Review to 12/31/2014.

Ayes: All

Motion carried.

Planning Commission - Roger K. Witherbee

Board received a draft copy of minutes of a public hearing held on June 27, 2013, to review the Master Plan. NEMCOG representative Richard Deuell reviewed the survey results and topics including environmental inventory of the area such as karst, surface water, wetlands, and farm land. A discussion followed focusing mainly on water quality, safety concerns for bikers and walkers, and meeting the needs of Krakow residents based on survey results.

The next meeting of the Commission will be held on August 29, 2013, at 5:00 p.m.

Discussion held on bike paths and extended roadway paths. No action taken.

Posen Area Fire Department Authority – Michael T. Smith

Board received a copy of the minutes of June 5, 2013. Trustee Smith reported on the meeting held today. Approval was received for projects; relocating the showcase monument to the new building, working on the signs, and installing a work bench. Garage doors and operators project is completed.

Rogers City Ambulance Authority – Michael Grohowski

Supervisor Grohowski filed the Ambulance Management Service Contract.

Transfer Station Report - Freddie Barrett

The transfer station recorded a yearly loss of \$1,731.31 for the month of June.

Mr. Barrett is having a problem with carpenter ants. Mr. Barrett is using ant bait to destroy the nest. The board will further review the situation in August.

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Zoning Board of Appeals – Michael T. Smith

Trustee Smith is requesting applications to fill an open position on the Zoning Board of Appeals. Applications will be reviewed at the August meeting.

Unfinished Business

Clinton Lake Highway Project

Moved by Roger K. Witherbee, supported by Michael T. Smith, to sign a contract with the Presque Isle County Road Commission to pave Clinton Lake Highway on a three-year contract at a cost not to exceed \$60,000; with \$25,000 to be paid the first year and equal payments of the balance over the next two years at the board's discretion.

Ayes: Michael Grohowski, Elaine M. Misiak, Roger K. Witherbee, Michael T. Smith

Nays: None

Abstain: Diane Mucciante

Motion carried.

NEW BUSINESS

Public Comment

Topic: Website and Posen Area Fire Authority Postings

Board requested Clerk Misiak contact Jeanette Tolan, PC Advantage, to attend the August meeting to discuss the township website.

Adjourn

Moved by Roger K. Witherbee, supported by Michael T. Smith, to adjourn the meeting.

Ayes: All

Motion carried.

Meeting adjourned at 8:20 p.m.

Respectfully submitted,

Elaine M. Misiak, Clerk
TOWNSHIP OF KRAKOW

Minutes Approved: August 13, 2013