

KRAKOW TOWNSHIP

SETTLEMENT DAY MEETING/BUDGET WORKSHOP

DATE: THURSDAY, MARCH 20, 2014

The settlement day meeting/budget workshop of the Board of Trustees of Krakow Township was held on Thursday, March 20, 2014, at the Krakow Township Hall, 12022 Bolton Road, Posen, Michigan. The meeting was called to order at 11:00 a.m. by Supervisor Michael Grohowski.

PLEDGE OF ALLEGIANCE

Present: Members Michael Grohowski, Elaine M. Misiak, Diane Mucciante
Roger K. Witherbee, Michael T. Smith

Absent: Members None

Also Present: Assessor Allan Berg

Guests: 3

Public Comments: None

11:01 a.m. to 11:42 a.m. – Allan Berg, Assessor

Mr. Berg made a presentation on the guidelines put forward by the Michigan State Tax Commission in regard to an assessor inspecting 20% of properties in local units yearly. Based on a random sampling, it is his opinion the Krakow Township would not be able to meet the tax commission criteria with the information currently on file. The cost to the township in preparing for the audit is estimated as \$40.00 per parcel for approximately 308 selected parcels for each year over a five-year period. Supervisor Grohowski will address the topic in the upcoming newsletter to prepare the taxpayers for the audit. The 2014/2015 budget will include a line item for the expense of meeting the guidelines of the Michigan State Tax Commission.

Moved by Roger K. Witherbee, supported by Michael T. Smith, to approve minutes of the regular meeting held on March 11, 2014.

Ayes: All

Motion carried

Moved by Diane Mucciante, supported by Michael T. Smith, to approve the payment of additional bills and accept the final report of income, expenses, payables, and budget balances for March 2014.

Ayes: All

Motion carried

Treasurer's Report

Moved by Michael T. Smith, supported by Roger K. Witherbee, to accept the treasurer's statement of a closing balance for 2013/2014 of \$94,417.16.

Ayes: All

Motion carried.

Tax account balance is \$798.23.

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April 1, 2013, opening balance was \$68,623.82.

2013/2014 Closing Information

Receipts over Expenses: \$25,793.34
Liquor Reserve Fund: (\$22.50)
Carl Clarke Memorial Fund: \$75.00

The transfer station closed the year with expenses exceeding receipts by \$3,848.41.

Supervisor Michael Grohowski declared the books closed for 2013/2014.

Auditor's Contract

Moved by Michael T. Smith, supported by Elaine M. Misiak, to contract Johnson & Schulze to provide audit services and preparation of the F-65 for the year ended March 31, 2014, at a cost not to exceed \$1,895.00.

Ayes: All
Motion carried

Work Session on Proposed 2014/2015 Budget

Moved by Michel T. Smith, supported by Roger K. Witherbee, to increase the 2014/2015 hourly wages of election workers to \$9.00 for inspectors and \$10.00 for the chairperson.

Ayes: All
Motion carried

Moved by Michael T. Smith, supported by Roger K. Witherbee, to increase the monthly salary of the zoning administrator to \$250.00 for 2014/2015.

Ayes: All
Motion carried

Moved by Michael T. Smith, supported by Diane Mucciante, to increase the allowance for grass service at the township hall to \$30.00 for 2014/2015.

Ayes: All
Motion carried

2014-2015 Revenues: Projected at \$142,420.00
2014-2015 Expenditures: Projected at \$199,885.00

The proposed 2014/2015 budget includes \$2,000.00 to complete the Master Plan, \$50,000.00 for road improvements including the second payment for Clinton Lake Highway, a parks and recreation fund of \$1,000.00, addition of steps to the township hall, an allowance of \$15,000.00 for property re-inspection, and a contingency fund of \$10,000.00.

The projected balance for March 31, 2015, is \$36,952.16

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March 31, 6:30 p.m. - Public Hearing on Proposed Property Tax Levy and
Proposed Budget for 2014/2015
Rescheduled April Meeting: March 31, 7:00 p.m. (Following Public Hearing)

Moved by Roger K. Witherbee, supported by Michael T. Smith to adjourn the settlement meeting/budget workshop.

Ayes: All

Motion carried.

Meeting adjourned at 1:30 p.m.

Respectfully submitted,

Elaine M. Misiak, Clerk
TOWNSHIP OF KRAKOW

Minutes Approved: March 31, 2014