

KRAKOW TOWNSHIP

FEBRUARY 11, 2014

The regular monthly meeting of the Board of Trustees of Krakow Township was held on February 11, 2014, at the Krakow Township Hall, 12022 Bolton Road, Posen, Michigan. The meeting was called to order at 7:00 p.m. by Supervisor Michael Grohowski.

PLEDGE OF ALLEGIANCE

Roll Call

Members Present: Michael Grohowski, Elaine M. Misiak, Diane Mucciante,  
Roger K. Witherbee, Michael T. Smith

Members Absent: None

Also Present: 11 Guests

Citizens' Comments

Topic: Park & Ride Parking Lot

Treasurer's Financial Report – Subject to Audit

Closing Balance for January 31, 2014: \$74,843.71

Minutes of January 14, 2014

Moved by Diane Mucciante, supported by Michael T. Smith, to make the following correction to the minutes of January 14, 2014:

Change E 638 to a County (not Federal) highway.

Ayes: All

Motion carried.

Approval of Agenda Items

Moved by Michael T. Smith, supported by Diane Mucciante, to approve the following agenda items:

Treasurer's Report for January  
Minutes of January 14, 2014, as Corrected  
Income, Expenses, Payables, and Budget Balances for January  
Vouchers/Payroll for February

Ayes: All

Motion carried.

Treasurer's Report – Diane Mucciante

Tax Collection

Taxes will be collected at the township hall on February 14, 2014, from 9:00 a.m. to 5:00 p.m.

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Treasurer's Report (continued)

Quicken Renewal

Moved by Roger K. Witherbee, supported by Michael T. Smith, to approve upgrades to the treasurer's Quicken one-year renewal program at a cost of \$54.99.

Ayes: All

Motion carried

Request for Assessor's Adjustment – Foreclosed Properties

Notification has been received that a request for assessor's adjustment to zero for 2013 on foreclosed properties was filed by Presque Isle County Treasurer Bridget LaLonde.

Property retained by a foreclosing governmental unit in accordance with MCL.211.78(m), subsection (7); states all taxes due on the property as of December 31 are cancelled and effective on that December 31.

Clerk's Report – Elaine M. Misiak

2-1-1 Northeast Michigan

A thank you has been received from 2-1-1 Northeast Michigan for the township's donation to make the service available to individuals and families within the county of Presque Isle.

Supervisor's Report – Michael Grohowski

Up North Prevention – April Social Host Awareness Month

Moved by Elaine M. Misiak, supported by Michael T. Smith, to sign a proclamation to support the Up North Prevention's *April is Social Host Awareness Month* encouraging parents, citizens, homeowners and property owners to host gatherings responsibly and take measures to eliminate access of alcohol to persons under the age of 21.

Ayes: All

Motion carried

Revenue Sharing Information

Supervisor Grohowski discussed an increase in revenue sharing for the current year which will be up by \$2,708.00. Revenue for the next fiscal year is projected to increase to \$54,734.00.

Zoning Administrator – Matthew Bedard

Mr. Bedard filed his report through February 11, 2014. Verizon Wireless has cooperated with him in correcting the strobe light problem on the Kroll Highway tower. An inquiry has been received to install an outdoor wood boiler/furnace on lakefront-home property on Black Bass Bay Road. To install an outdoor wood boiler/furnace on lakefront property would require the homeowners to request a variance from the Zoning Board of Appeals.

AT & T

AT & T has notified the zoning administrator that the company would like to update their Long Lake tower and add two antennas. The proposed changes would not require a new zoning permit.

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Assessing Office – Allan Berg

Assessor Berg would like to remind the taxpayers that the email address to use to contact his office is [assessor@assessingoffice.com](mailto:assessor@assessingoffice.com).

December Board of Review

Organizational Meeting: Tuesday, March 4, 2014, at 6:00 p.m.

Regular Protest/Review Meetings:

Monday, March 10; 9:00 a.m. to 3:00 p.m.

Wednesday, March 12; 3:00 p.m. to 9:00 p.m.

Board of Review Meeting

Nancy Schellie will attend a training session for Board of Review members to be held on February 26, 2014, at 7:00 p.m., in the Belknap Township hall.

Moved by Elaine M. Misiak, supported by Diane Mucciante, to allow Nancy Schellie to attend Board of Review training in Belknap Township and pay mileage.

Ayes: All

Motion carried

Board of Review Secretary

Moved by Michael T. Smith, supported by Roger K. Witherbee, to have Helen Rygwelski act as secretary to the Board of Review on regular meeting dates as recommended by Supervisor Grohowski.

Ayes: All

Motion carried

Planning Commission – Roger K. Witherbee

The next meeting of the Planning Commission and a public hearing on the proposed Master Plan is on February 20, 2014, at 7:00 p.m.

Posen Area Fire Department Authority – Michael T. Smith

Board received a copy of the minutes of January 8, 2014. Representative Smith requested the board consider allowing the Posen Area Fire Department Authority to change the by-laws requiring an annual audit to requiring an audit *once every two years*.

The Authority would hold an in-house audit every four months. Moved by Elaine M. Misiak, supported by Diane Mucciante, to approve a change in the by-laws requiring an audit of the Posen

Area Fire Department Authority annually to requiring an audit once every two years and having a monthly financial statement prepared for the township board every month.

Ayes: All

Motion carried

Insurance Coverage – An update of the Authority's policy resulted in improved coverage at a reduction in cost. A FEMA grant is still pending for turn out gear.

Rogers City Ambulance Authority – Michael Grohowski

Next meeting will be held on February 12<sup>th</sup> in Rogers City at 5:30 p.m.

Transfer Station Report - Freddie Barrett

The transfer station recorded a yearly loss of \$2,873.83 through the month of January.

Recycle Bins - The County Board of Commissioners is discussing the possibility of eliminating recycling as part of a budget cut. Residents are encouraged to notify their representative to voice their opinion on the importance of the recycling program.

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Zoning Board of Appeals – Michael T. Smith  
No scheduled activity.

Other Committee Reports  
None

NEW BUSINESS

Salary Resolution – Board of Trustees

Moved by Roger K. Witherbee, supported by Michael T. Smith, to pass Resolution #2 2013/2014 establishing the 2014/2015 salary of the township officials as follows:

Supervisor	\$8,300
Clerk	\$8,300
Treasurer	\$8,300

Motion passed by the following roll call vote:

Ayes: Roger K. Witherbee, Michael T. Smith, Elaine M. Misiak,  
Michael Grohowski, Diane Mucciante

Nays: None

Motion declared adopted.

Moved by Michael T. Smith, supported by Roger K. Witherbee, to pass Resolution #3 2013/2014 establishing the 2014/2015 salary of the township trustees at \$1,680.00.

Motion passed by the following roll call vote:

Ayes: Michael T. Smith, Elaine M. Misiak, Michael Grohowski  
Diane Mucciante, Roger K. Witherbee

Nays: None

Motion declared adopted.

March/April Meeting Dates

March 11 – Regular Meeting, 7:00 p.m.

March 20 - Settlement Meeting/Budget Workshop, 11:00 a.m.

March 31 – Budget Hearing, 6:30 p.m.

March 31 – Rescheduled April Meeting, 7:00 p.m.

Proposed Budget Items: Wages for Election Workers, Final Payment on Road Project,  
Equipment Fund

Public Comment

Topics: Township Letterhead, Supplies Budget for Zoning Administrator, Steps (in addition to the ramp) to the Hall

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Adjourn

Moved by Roger K. Witherbee, supported by Michael T. Smith, to adjourn the meeting.

Ayes: All

Motion carried.

Meeting adjourned at 7:58 p.m.

Respectfully submitted,

Elaine M. Misiak, Clerk  
TOWNSHIP OF KRAKOW

Minutes Approved: March 11, 2014