

## KRAKOW TOWNSHIP

MARCH 11, 2014

The regular monthly meeting of the Board of Trustees of Krakow Township was held on March 11, 2014, at the Krakow Township Hall, 12022 Bolton Road, Posen, Michigan. The meeting was called to order at 7:00 p.m. by Supervisor Michael Grohowski.

## PLEDGE OF ALLEGIANCE

Roll Call

Members Present: Michael Grohowski, Elaine M. Misiak, Diane Mucciante,  
Roger K. Witherbee, Michael T. Smith

Members Absent: None

Also Present: 7 Guests

Citizens' Comments

None

Treasurer's Financial Report – Subject to Audit

Closing Balance for February 28, 2014: \$87,886.43

Approval of Consent Agenda Items

Moved by Roger K. Witherbee, supported by Diane Mucciante, to approve the following consent agenda items:

Treasurer's Report for February

Minutes of February 11, 2014

Income, Expenses, Payables, and Budget Balances for February

Ayes: All

Motion carried

Moved by Michael T. Smith, supported by Diane Mucciante, to approve the following line item budget transfer:

Township Hall	101-265-801	\$100.00
	101-265-920	-\$100.00

Ayes: All

Motion carried

Moved by Diane Mucciante, supported by Michael T. Smith, to approve the following line item budget transfer:

Zoning	101-722-702	\$100.00
	101-722-703	-\$100.00

Ayes: All

Motion carried

Moved by Roger K. Witherbee, supported by Michael T. Smith, to approve payment of bills and payroll for March as presented.

Ayes: All

Motion carried

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Treasurer's Report – Diane Mucciante

Report on Tax Collection

Collection of taxes at the township hall on February 14, 2014, received positive response from approximately 30 taxpayers.

Tax Settlement

Tax settlement information will be available at the budget workshop on March 20<sup>th</sup>.

Clerk's Report – Elaine M. Misiak

None

Supervisor's Report – Michael Grohowski

Board of Review Members

Moved by Elaine M. Misiak, supported by Roger K. Witherbee, that Ricky Bloxsom be designated full time member and Nancy Schellie as alternate member on the Board of Review as recommended by Supervisor Michael Grohowski.

Ayes: All

Motion carried

Zoning Administrator – Matthew Bedard (not present)

Mr. Bedard filed his report with the board through March 10, 2014. Mr. Bedard has issued three zoning permit applications and received a number of inquiries regarding the township ordinance in regard to accessory buildings, pole barns, or garages on unimproved properties.

Assessing Office – Allan Berg

Michigan State Tax Commission – Audit

Supervisor Grohowski presented a report on the audit guidelines recommended by the Tax Commission for the yearly re-inspection, by an assessor, of 20% of township properties to assure the record cards meet a minimum of 90% accuracy. It would be prudent for the township to prepare a plan of action. Mr. Berg could do the physical inspection at an estimated cost of \$40.00 per parcel over a five-year period. After the five-year period inspection, with 100% of the properties reviewed and updated, review of the record cards could be completed at the cost of \$15.00 per parcel. Supervisor Grohowski is recommending that the township's budget for 2014/15 include a line item to start a plan of action to comply with the guidelines of the Michigan State Tax Commission. Further discussion will be held at the budget workshop on March 20<sup>th</sup>. Board members expressed concerns on the amount of dollars that will be needed to meet the Tax Commission guidelines and would like the option of negotiating the cost.

Board of Review

Organizational Meeting was held on Tuesday, March 4, 2014, at 6:00 p.m.

Regular Protest/Review Meetings:

Light turnout on Monday, March 10; 9:00 a.m. to 3:00 p.m.

Next meeting is on Wednesday, March 12; 3:00 p.m. to 9:00 p.m.

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Planning Commission – Roger K. Witherbee

Board received a copy of the minutes of a meeting and public hearing on the proposed Master Plan held on February 20, 2014. Officers were elected for the coming year:

Chairperson	Carolyn Barrett
Vice-Chairperson	Alvin Grundy
Secretary/Treasurer	Roger K. Witherbee

Master Plan

A motion was passed by the Planning Commission on February 20, 2014, to transmit the adopted Krakow Township Master Plan to the Township Board for their consideration. The Krakow Township Board of Trustees approved the Resolution of Concurrence, as passed by the Planning Commission, by the following roll call vote:

Ayes: Elaine M. Misiak, Michael Grohowski, Diane Mucciante,  
Roger K. Witherbee, Michael T. Smith

Nays: None

Next regular meeting of the Planning Commission is scheduled for March 27, 2014, at 7:00 p.m.

NEMCOG and MDOT are sponsoring a transportation planning meeting to gather input from rural elected and appointed officials regarding future road projects along the State highway system. The meeting is scheduled for Wednesday, March 26<sup>th</sup> at 10 a.m. in Alpena. Some of the Planning Commission members are interested in attending.

Posen Area Fire Department Authority – Michael T. Smith

Board received a copy of the minutes of February 5, 2014, monthly financial statements, and the 2014/15 preliminary budget.

Rogers City Ambulance Authority – Michael Grohowski

Supervisor Grohowski attended the meeting held on February 12<sup>th</sup> in Rogers City.

Topics: Replacing the Ambulance

Chairman of the Authority Board is Kirk Schaedig of Molke Township  
Runs that end up being costly (not reimbursed) when the person requesting the ambulance does not want to be transferred.

Transfer Station Report - Freddie Barrett

The transfer station recorded a yearly loss of \$3,328.38 through the month of February.

Zoning Board of Appeals – Michael T. Smith

No scheduled activity.

Other Committee Reports

Liquor Inspector – Freddie Barrett

Mr. Barrett filed his quarterly report for March 2014.

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NEW BUSINESS

Moved by Roger K. Witherbee, supported by Michael T. Smith, to pass Resolution #4 2013/2014 setting the time and place of board meetings as follows:

The Krakow Township Board of Trustees shall hold regular meetings on the second Tuesday of the month at 7:00 p.m. in the Krakow Township hall located at 12022 Bolton Road, Posen, Michigan.

Motion passed by the following roll call vote:

Ayes: Michael Grohowski, Diane Mucciante, Roger K. Witherbee,  
Michael T. Smith, Elaine M. Misiak

Nays: None

Motion declared adopted.

Bills for 2013/14

The clerk must receive all bills for the current year by Friday, March 14<sup>th</sup>.

March/April Meeting Dates

March 20 - Settlement Meeting/Budget Workshop, 11:00 a.m.

March 31 – Budget Hearing, 6:30 p.m.

March 31 – Rescheduled April Meeting, 7:00 p.m.

Public Comment

None

Adjourn

Moved by Roger K. Witherbee, supported by Diane Mucciante, to adjourn the meeting.

Ayes: All

Motion carried.

Meeting adjourned at 7:58 p.m.

Respectfully submitted,

Elaine M. Misiak, Clerk  
TOWNSHIP OF KRAKOW

Minutes Approved: March 20, 2014