

**POSEN AREA FIRE DEPARTMENT AUTHORITY MEETING MINUTES
FEBRUARY 5, 2014**

THE REGULAR MONTHLY MEETING OF THE POSEN AREA FIRE AUTHORITY WAS HELD ON FEBRUARY 5, 2014 AT 7:00 p.m.

ATTENDING: MIKE SMITH, TOM HEIN, MARIE WOZNIAK, JIM ZAKSHESKY, LAURA IDALSKI AND RON URBAN (ASST. FIRE CHIEF).

GUESTS: TERRY BUCZKOWSKI AND MARIAN SMITH.

MINUTES AND TREASURER'S REPORT: A MOTION WAS MADE BY JIM ZAKSHESKY TO APPROVE THE MINUTES AND TREASURER'S REPORT. SECONDED BY TOM HEIN. AYES ALL, NAYES 0.

BILLS PENDING: A MOTION WAS MADE BY MARIE WOZNIAK TO APPROVE THE BILLS PENDING. SECONDED BY JIM ZAKSHESKY. AYES ALL, NAYES 0.

PUBLIC COMMENT: NONE

OLD BUSINESS:

GRANT: THE FEMA GRANT IS STILL IN REVIEW.

INSURANCE: MIKE SMITH PRESENTED THE ANNUAL INSURANCE BILLING. ALPENA AGENCY QUOTED US \$9800. ACTUAL COST FOLLOWING THE ADJUSTMENTS MADE IS \$9113. SAVINGS OF CLOSE TO \$700.

NEW BUSINESS:

NEXT REGULAR MONTHLY MEETING WILL BE ON WEDNESDAY, MARCH 5, 2014 AT 7:00 P.M.

OFFICER'S REPORT: TRUCKS ARE RUNNING FINE. THE DEPARTMENT HAS BEEN APPROVED PUMP TESTING. THIS WILL BE DONE IN THE SPRING.

ANNUAL AUDIT: A MOTION WAS MADE BY JIM ZAKSHESKY TO HIRE JOHNSON AND SCHULZE, PC, TO CONDUCT THE ANNUAL AUDIT. SECONDED BY TOM HEIN, AYES ALL, NAYES 0. MIKE SMITH SIGNED THE ENGAGEMENT LETTER FROM JOHNSON AND SCHULZE, PC. THEY WILL ONCE AGAIN CONDUCT THE ANNUAL AUDIT. THE FIREBOARD DISCUSSED THE POSSIBILITY OF CHANGING THE AUDIT TO EVERY OTHER YEAR. THE BI-LAWS FOR POSEN AREA FIRE AUTHORITY WILL BE REVIEWED REGARDING THIS REQUEST.

NEW FIRST RESPONDER: GINA KRAWCZAK HAS JOINED THE POSEN FIRST RESPONDERS. SHE IS CURRENTLY ENROLLED IN THE EMT CLASS IN ALPENA. THE FIRE BOARD DISCUSSED THE POSSIBILITY OF REIMBURSING GINA FOR THE COST OF THE CLASS. A MOTION WAS MADE BY MIKE SMITH AND SECONDED BY JIM ZAKSHESKY TO REIMBURSE GINA ONCE SHE HAS COMPLETED THE CLASS AND PASSES THE STATE OF MICHIGAN TEST. AYES ALL, NAYES 0. THE BOARD QUESTIONED THE STATUS ON THE 4 FIREMEN WHO TOOK THE EMT CLASS AND IF THEY HAVE YET TESTED. TERRY B. DID NOT KNOW, DUANE BUDNIK IS IN CHARGE OF THE FIRST RESPONDERS AND WOULD KNOW THE STATUS OF THE TESTING.

MORAN IRON WORKS: MIKE SMITH HAS MADE CONTACT WITH MORAN IRON WORKS REGARDING A HOSE REEL FOR THE HALL AND THE GRATING FOR THE FLOOR. MIKE WILL TAKE IN THE INFORMATION OF WHAT EXACTLY WE NEED AND THEY WILL COMPLETE THE WORK FREE OF CHARGE.

PRELIMINARY BUDGET 2014-15: LAURA I. PRESENTED THE BOARD WITH THE PRELIMINARY BUDGET FOR 2014-15. THE BOARD IS TO REVIEW THE PRELIMINARY BUDGET, ADJUSTMENTS AND ACCEPTANCE OF THE BUDGET TO BE DONE AT THE NEXT MEETING.

CHAIRS: PIE & G DONATED THE 8 OFFICE CHAIRS FOR OUR MEETING ROOM. LAURA I. HAS SENT A THANK YOU TO PIE & G.

A MOTION WAS MADE BY JIM ZAKSHESKY TO ADJOURN THE MEETING. SECONDED BY MARIE WOZNIAK. AYES ALL, NAYES 0. MEETING ADJOURNED AT 7:35 P.M.